

## TYPES OF ABSENCES

### EXCUSED ABSENCES

*EXCUSED Absences include:*

1. Personal Illness
2. Appointments that **CANNOT** be made outside of class time
3. Travel to medical appointments outside of the area
4. Emergency family situations
5. School-sponsored activities
6. Community-sponsored activities agreed upon by the Administration and discussed with the classroom teacher whose class will be missed.

### FIELD TRIPS - SCHOOL RELATED ABSENCES

Students are required to fill in pre-arranged absentee forms for teachers and coaches where required, and return the form **PRIOR** to travel or the student may not attend the trip

### UNEXCUSED ABSENCES

#### *PERSONAL ABSENCES:*

1. Absences for personal reasons with parental permission
2. Please discuss with administration if you are unsure if your absence fits into this category.

#### *TRUANCY*

Any student absent without the school's knowledge is considered to be truant. Instruction missed will not be provided, any assessments missed (including tests and presentations) cannot be made up, and the administration will deal with the truancy as a discipline issue. Consequences may include, but are not limited to, detentions, conferences with parents/guardians, removal from a course, and recommendation to an alternate educational program.